



IMPORTANT NOTICE ABOUT YOUR PROPERTY AND YOUR TRUST

It is common to get a notification from the Property Tax Assessor's office when the name of your trust does not include your first and last name. If you receive a letter from the Property Tax Assessor's office, it is extremely important that you do not ignore it. **Failure to submit any requested information may result in reassessment of your property, increasing your property tax bill or supplemental property taxes.**

The Assessor must verify that you are the beneficiary of your trust and will require that you submit your "Trust Agreement". You can satisfy their request by sending a copy of the "Declaration of Trust" section of your trust binder. You can often submit your Declaration of Trust by calling the number listed at the bottom of the letter you receive. The Assessor's office will provide an email or fax number where you can send the requested information.

Furthermore, please be aware that you may receive official-looking letters which seem to require you to pay additional fees to comply with the law or protect yourself. When your property is recorded with the county, there are third parties who access your name and address for the purpose of selling you extra services. These are only solicitations; there are no additional fees required beyond what our office has already paid on your behalf. Please do not pay any additional money to anyone, including the assessor, without our express instruction.

Please do not hesitate to contact our office with any questions you have about correspondence you receive or the procedure for responding to the Assessor's office as described above.

Best Regards,

Law Offices of Mark E. Lewis & Associates